

## Notice of cessation of an executive officer of a Control Body

### Instructions for completion of form

Section 42(1) of the *Racing Act 2002* (the Act) provides if an Executive Officer of a control body resigns or the Executive Officer's appointment or employment ends, the control body must give notice, about the resignation, or the end of the appointment or employment to the Chief Executive of the Department.

Section 42(2)(c) of the Act provides that if, at the time of the resignation or end of the appointment or employment, the Executive Officer was no longer an eligible individual, the reason why the individual was no longer an eligible individual must be stated.

This form is to be completed by an Executive Officer of the Approved Control Body and submitted within 14 days of the resignation or the end of the appointment or employment of the person as an Executive Officer.

The term Executive Officer is defined in Schedule 3 of the Act as *a person who is concerned with or takes part in, the corporation's management, whether or not the person is a director or the person's position is given the name of Executive Officer.* (Please ensure that this form takes into account all committee/board positions.)

Section 313 of the Act provides that it is a criminal offence for a person to knowingly make a false statement in this form.

### Privacy Statement

Queensland Treasury is collecting information, including personal information, on this form as required by Section 42(1) of the Act. This information will not be disclosed to a third party without your consent unless authorised or required by law.

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Name of Control Body	<input type="text"/>
Address	<input type="text"/>
Contact Name	<input type="text"/>
Telephone	<input type="text" value="( )"/>
Facsimile	<input type="text" value="( )"/>
Email	<input type="text"/>
Control Body Approval Effect Date	<input type="text" value="/ /"/>

**Please print details in BLOCK LETTERS**

Full Name	Address	Date of Birth	Position Held (eg Director)	Date of Cessation
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I,   
(Executive Officer)

of   
(Address)

certify that:

1. *[delete if not applicable]* Each Executive Officer named above was an eligible individual as defined in section 8 of the *Racing Act 2002* at the time the person ceased to be an Executive Officer of the Control Body.

or

2. *[delete if not applicable]*  was not an eligible individual as defined in section 8 of the *Racing Act 2002* at the time the person ceased to be an Executive Officer of the Control Body for the following reasons:

I hereby certify that all the information stated on or attached to this form is true and correct in every particular and is not misleading in any way.

**Signed** on behalf of

by  being duly authorised

this  day of  20

(Signature)

in the presence of

(Signature of Witness)

A Justice of the Peace/Legal Practitioner

(Full Name of Witness)